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Report writing tips

When writing reports sometimes it is difficult to word things in a purposeful, yet child friendly way.

Here are some key phrases and language which can be used in report writing to really get your point across in a positive way for KS1 children and give them the confidence to thrive. Pick up on their strengths and tell them what area they are doing particularly well. Give areas for improvement and steps to achieve this.

Science

Child X has listened carefully and made very pleasing progress this year. He/she works cooperatively with others in practical group tasks and works hard to complete and understand investigations.

Child X is able to plan and prepare a fair test and predict what might happen. He/she can explain the results accurately and discuss why things may happen. He/she is becoming more confident in sharing his/her views of his/her predictions and evaluations.

Child X likes finding out about things and is always keen to see what the end result will be.

Child X is always keen to have a go, but can often try to take charge in investigations. With support he/she is able to plan and prepare a fair test and predict what might happen.

Child X is beginning to evaluate his/her findings and explain what happened. He/she likes practical science activities and has a great 'have a go' attitude.

Child X can explain the results of investigations and is very methodical in his/her approach.

Child X happily shares his/her views on why he/she thinks things might happen, often relating these ideas into his/her own experiences.

Child X has an inquisitive mind and is eager to find out about things and observe the results.

Child X is a natural explorer, always keen to predict what might happen and then following through eager to see if he/she was correct.

Reading



Child X sounds out many unfamiliar words with ease and is now becoming a very fluent reader.

Child X has increased confidence in finding information from the text and is developing his/her ability to find clues to form opinions about things which happen in the books. He/she is able to explain reasons for his/her answers with confidence.

Child X sounds out tricky words and is beginning to read for meaning. During guided reading we have discussed why things have happened and how characters might feel. He/she is becoming more confident in answering these questions and giving his/her own opinions.

Child X is gaining in confidence and is always happy to discuss and share ideas about what he/she has read.

Child X is now more fluent in his/her reading and is beginning to use the punctuation in books to make pauses and change the tone.

Child X is now becoming more fluent in his/her reading and is beginning to use expression to add effect.

Child X is able to discuss confidently the reasons why things may have happened in books and he/she is now very good at using clues in the text to look deeper into the story to find out about feelings of characters.

Child X always has his/her own story to tell and he/she can often relate events in stories to his/her own experiences.

Child X needs to now look at comparisons between books and authors, think about things which are similar. He/she needs to also try to look for clues in the text about characters and feelings, even though these may not always be obvious.

Child X needs to continue to challenge herself with her reading and really think about the events and characters in the books. He/she should read at home as much as possible to really build on the skills he/she has learned to become a fluent and confident reader.

Child X enjoys reading and is able to use ideas from books in other areas of the curriculum, often using 'wow' vocabulary which he/she has previously read in a book, using this in his/her writing.

Writi*ng*



Child X is a fantastic writer, he/she is slowly becoming more confident in his/her own abilities. He/she has made superb progress this year and has worked incredibly hard. He/she has exceeded his/her writing target and can now use a range of sentence structures including the use of commas, different sentence starters and he/she can add detail by using adjectives.

Child X has some great ideas of what to include in his/her writing but he/she does need to develop the confidence to use these more independently.

Child X understands what is needed in different styles of writing and is beginning to use 'wow' vocabulary to engage the reader.

Child X has had a fantastic year in writing and the quality of his/her work is improving week after week.

Child X has had a brilliant year in Literacy, he/she is becoming a fantastic writer. He/she has made superb progress this year and has worked incredibly hard to secure his/her well-deserved target.

Child X consistently gives nothing but his/her best. His/her ability to use a wide range of sentence structures including the use of commas, different sentence starters and fantastic description has impressed me greatly.

Child X listens to feedback and is aware of what he/she needs to do to improve. He/she understands what is needed in different styles of writing and is beginning to use 'wow' vocabulary to engage the reader.

Child X has some very creative ideas which he/she is now putting into his/her writing with increased confidence.

Without a doubt, Child X has had a stunning year and he/she should be very proud of his/her achievements in her writing.

Child X you have made me smile every single time I have marked your work, not only is it consistently well presented, it is really well thought out and every piece of writing is an improvement from the one before. You should be incredibly proud of your astounding efforts. Very well done!

Child X began in September finding writing a struggle and he/she would sometimes get upset if he/she couldn't read it back. However, his/her determination and perseverance has definitely paid off and he/she is now writing sentences which are not only easy to read but they have capital letters, full stops and they include lots of description.

Child X constantly pushes himself/herself in writing now, he/she is aware of what he/she needs to do to improve and he/she tries hard to achieve this independently.

Teacher Toolbox

Writing Report language ideas.

<u>Maths</u>



Child X has had a brilliant year in maths and has made great progress. He/she is using many strategies to help him/her in problem solving and is becoming more aware of the meanings of maths vocabulary which are now helping him/her to work out the type of calculations he/she needs to use.

Child X really likes maths and enjoys being challenged.

Child X listens well and has a great determination to work at things until he/she has a solid grasp of what he/she needs to do.

Child X has a sound understanding of number calculation methods and is becoming more confident in his/her mental maths facts.

Child X has had an amazing year in maths and has made outstanding progress. He/she has fantastic mental maths skills which have definitely helped him/her in securing his/her maths target which was very much deserved.

Child X has tried very hard in maths and this is definitely a subject he/she really enjoys.

Child X is getting more confident with working out complex problems, really thinking about the steps he/she needs to take in order to solve the problem.

I would like to see Child X showing his/her workings out in a much clearer way and really work hard on his/her presentation. He/she knows how to work calculations out but this is occasionally difficult to read due to presentation issues.

Child X has worked hard in maths this year, it hasn't always been easy and he/she has faced some challenges. However, I have been impressed with the concentration Child X has shown in maths and his/her perseverance to never give up when he/she has found something tricky.

Child	X is	confident	in	using	in	maths	and	is	working	towards	using

Child X mental maths skills have definitely improved over the year and this has no doubt helped him/her in all aspects of maths this year.

Child X has worked hard to learn different methods to solve problems and has found ways which suit her particular learning style, this has given him/her increased confidence, which is brilliant.

Child X efforts have been commendable this year and I know he/she hasn't always found things easy. I really admire his/her determination to succeed in everything he/she does.